

School Emergency Drills - Documentation Form

Trinity Lutheran School, Jackson MI

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place (3 required)	<input type="checkbox"/> Recess
	<input checked="" type="checkbox"/> Other Events (gr 5-8 in gym; gr 1 in Mrs. Valente's classroom)

Name of reporting school: Trinity Lutheran School, Jackson MI

Date of drill: May 3, 2016 Time drill was held: 9:00 am

Exact time required to evacuate/shelter/secure: 70 seconds

Total Participants: 110

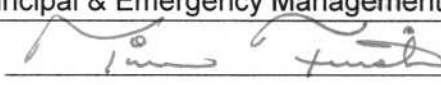
Remarks:

Classes returned to the building before the all-clear signal was sounded. A reminder of proper procedures will be published in the May 9 Staff Notes.

This report is for emergency drill # 13 for school year 2015-2016

Name of person conducting drill: Tim Frusti

Title of person conducting drill: Principal & Emergency Management Coordinator

Signature of person conducting drill: 

Drill was **coordinated** with: Comtronics, who installed updated hardware for our alarm system a week ago. This fire alarm drill provided opportunity to confirm that the update system is functioning properly.