

# School Emergency Drills - Documentation Form

| Type of Drill  | Time of Drill   |
|--|---|
| <input checked="" type="checkbox"/> Fire Drill (6 required)<br><input type="checkbox"/> Tornado Drill (2 required)<br><input type="checkbox"/> Lock Down/Shelter in Place (2 required) | <input type="checkbox"/> Standard<br><input type="checkbox"/> Class Change<br><input type="checkbox"/> Recess<br><input checked="" type="checkbox"/> Other Events – Toddlers in gym |

Name of reporting school: Trinity Lutheran School, Jackson MI

Date of drill: Tues, Apr 15 Time drill was held: 9:10 AM

Exact time required to evacuate/shelter/secure: 90 seconds

Total Participants: c. 180 (infant thru gr 8)

Remarks: \_\_\_\_\_

This report is for emergency drill # 8 for school year 2013-2014

Name of person conducting drill: Tim Frusti

Title of person conducting drill: Principal/emergency management coordinator

Signature of person conducting drill: 

Drill was **coordinated** with: Nation Time & Signal – fire alarm inspection

Law Enforcement (county sheriff or chief of police or designee or MSP)  
 Name & title: \_\_\_\_\_

**OR**

Fire (Fire Chief or designee)  
 Name & title: \_\_\_\_\_