

# School Emergency Drills - Documentation Form

Type of Drill	Time of Drill
<input type="checkbox"/> Fire Drill (6 required) <input checked="" type="checkbox"/> Tornado Drill (2 required) <input type="checkbox"/> Lock Down/Shelter in Place (2 required)	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> Class Change <input type="checkbox"/> Recess <input type="checkbox"/> Other Events

Name of reporting school: Trinity Lutheran School, Jackson MI

Date of drill: Thurs, April 10, 2014 Time drill was held: 10:00 AM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: c. 180 (infant thru gr 8)

Remarks: Drill was observed by Child Care Licensing inspector

This report is for emergency drill # 7 for school year 2013-2014

Name of person conducting drill: Tim Frusti

Title of person conducting drill: Principal/emergency management coordinator

Signature of person conducting drill: 

Drill was coordinated with:

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & title: \_\_\_\_\_
- OR**
- Fire (Fire Chief or designee)  
Name & title: \_\_\_\_\_