

## School Emergency Drills - Documentation Form

### Trinity Lutheran School, Jackson MI

Type of Drill		Time of Drill	
<input type="checkbox"/>	Fire Drill (5 required)	X	Standard
<input type="checkbox"/>	Tornado Drill (2 required)	<input type="checkbox"/>	Class Change
X	Lock Down/Shelter in Place (3 required)	<input type="checkbox"/>	Recess
		<input type="checkbox"/>	Other Events

Name of reporting school: Trinity Lutheran School, Jackson MI

Date of drill: Fri, Jan 15, 2016 Time drill was held: 2:00

Exact time required to evacuate/shelter/secure: Immediate

Total Participants: 140

Remarks: Did a "intruder inside" lock down drill. Provided written reminder of procedures to all staff members in advance.

This report is for emergency drill # 8 for school year 2015-2016

Name of person conducting drill: Tim Frusti

Title of person conducting drill: Principal & Emergency Management Coordinator

Signature of person conducting drill: 